

*Board Notes is published by the Superintendent's office after meetings of the Board of Education to keep you informed of the operations of the School Board. If you have any questions regarding any of the reported items, do not hesitate to call the Superintendent. If you receive an extra copy, please pass it to a friend or neighbor. The information contained in this bulletin occurred at the BOE Work Session Meeting held on March 16, 2009, Public Hearing held at 6:00pm, March 30, 2009 and the Regular meeting held at 7:00pm on March 30, 2009*



Vincent J. Palmieri, Jr. Superintendent  
Upper Township School District



#### BOARD NOTES

Work Session - March 16, 2009

#### Action Items

- Approved applying for NJEA Frederick L. Hipp Foundation for Excellence in Education Grant - "Connecting Comprehension and Critical Literacy Instruction Using the Kindle Readers in the amount of \$10,000. To begin August 2, 2009 and conclude on June 30, 2010. Andrea Hipkins, Elementary School Enrichment Teacher will be the Project Coordinator.
- Approved applying for Cape Atlantic Conservation District in Partnership with: United States Department of Agriculture, Natural Resources Conservation Service - Wildlife Habitat Incentives Program (WHIP) Grant in the amount of \$2,944.00 (\$2,000 Reimbursement Amount/\$944.00 - School In-Kind Match). Agreement Start Date: March 17, 2009/Agreement Expiration Date: June 4, 2009. Paul Ludgate, Elementary School Science Teacher will be the Project Coordinator.
- Approved establishing the following Upper Township School District Tuition Rates for the 2009/10 school year: Pre-K/Kdgn @ \$ 10,166 per student, Grades 1 - 5 @ \$ 11,357 per student, Grades 6 - 8 @ \$ 12,004 per student, PSD @ \$ 16,998 per student, MD @ \$ 18,230 per student.
- Approved the following tuition agreements for the 2009/10 school year: Corbin City School District, Cape May County Technical School District, Cape May County Special Services School District, Ocean City School District.
- Approved a proposed school district budget for the FY 2009/10 school year for submission to the Executive County Superintendent for approval.
- Approved the 2009/10 School District Travel Maximum Expenditure according to school district policies per NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2009/10 school year, at the sum of \$124,362, and that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.
- Approved the renewal of All-Pro Electric, Inc., as Electrician of Record for the 2009/10 school year.
- Approved the Primary School's participation in two fundraisers for Autism Awareness Month as follows: "Blow Bubbles for Autism" in cooperation with UTPTA and \*soft pretzel sale in cooperation with FACES, a local support group to raise money for "Autism Speaks". \* Note: Pretzels cannot be sold during any student lunch periods.
- Approved additional field trip requests, as of March 12, 2009.
- Approved extension of medical leave of absence for Dawn Schol, Special Education Aide in the Middle School, as follows: From - Returning March 2, 2009, To - Returning March 30, 2009 (per Ms. Schol's physician).
- Approved additional substitutes for the remainder of the 2008/2009 school year: Teachers - Nicole C. Colao\*, Robert Patrick, Jennifer Walker. \*Pending completion of paperwork.
- Approved the following individuals as Homebound Instructors for the remainder of the 2008/2009 school year: Valerie Adams, Liz Cimino, Kathy Cocuzza, David Jackson, Steve Lane, Alice May, and Marge Wilkins.
- Approved the offer of a contract to Laurie A. Ryan for the twelve-month position of District School Business Administrator/Board Secretary, effective, July 1/2009 through June 30, 2010. Salary and terms and conditions of contract to be negotiated and agreed upon by both parties.
- Approved offering a contract to Kyle Dhyne for the position of P/T (30hpw) Special Education Individual Aide in the Primary School. To be effective Monday, March 23, 2009 and placed on step 1 of the negotiated UTEA Aide Guide at a prorated annual of \$3,668.40.
- Approved requests for travel and related expenses in an amount not to exceed \$6,798.15.
- Approved requests for Inter-District Professional Development Expenses, not to exceed \$3,000.00.

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Board Notes

Work Session - March 16, 2009  
Public Hearing - March 30, 2009 (6:00pm)  
Regular Meeting - March 30, 2009 (7:00pm)

Public Hearing on Proposed Budget 2009/2010 March 30, 2009(6:00pm)

- A Power Point Presentation of Budget was held by Vincent J. Palmieri, Jr. Superintendent. This was followed by a discussion of the 2009/2010 Budget by the Upper Township Board of Education. Public comments were taken and questions answered.
- Board voted and approved the Proposed 2009/2010 Budget for submission to the voters.

Regular Meeting - March 30, 2009 (7:00pm)

Action Items

- Approved the Minutes of the February 2009 Board of Education meetings.
- Approved the Board Certifications for the Monthly Budget Reports - February 2009, Cash Summary Report, Monthly Transfer Report, and Payment of Bills.
- Renewed the agreement with Educational Data Services, Inc., for the New Jersey Cooperative Bidding Program at a cost of \$3,240 for the 2009/10 school year. (Note: This is the same cost as the 2008/09 school year.)
- Approved requested medical leave of absence for Kathleen Brewer, 6<sup>th</sup> Grade Math/7th Grade Integrated Language Arts classroom teacher in the Middle School to begin on or about May 18, 2009 through end of the 2008/2009 school year. To utilize available sick days, and, if necessary, utilize Family Leave Act. To return September 1, 2009.
- Approved the following substitutes for the 2008/2009 school year: Teachers - Alicia W. Evans\*, Robert J. Stahler\*. \*Pending completion of paperwork.
- Approved extending Diana Comby's (P/T .5 Basic Skills Teacher @ Primary School) Medical Leave through the end of the 2008/2009 school year.
- Approved a contract for the period January 28, 2009 - June 30, 2009 for Rosemary Houghton (in for Diana Comby who is on medical leave) as a P/T (.5) Basic Skills teacher at BA Step 1. Ms Houghton's annual salary is \$22,743.50 (prorated will be \$11,433.16).
- Approved sick leave request for Elaine Holsomback from April 1, 2009 through April 30, 2009. Ms. Holsomback will be utilizing her accumulated sick days and expects to return on May 4, 2009.
- Approved sick leave request for Kathleen Weatherby from May 6, 2009 through June 3, 2009. Ms. Weatherby will be utilizing her accumulated sick days and expects to return June 4, 2009.
- Approved the requests for Travel and Related Expenses in an amount not to exceed \$865.94.
- Approved the requests for Inter-District Professional Development Expenses in an amount not to exceed \$1950.00.
- Approved additional field trip request as of 3/26/09.